



**UNIVERSITY OF
KWAZULU-NATAL**

**STUDENT FEES
GUIDE FOR**

2010

SCHEDULE OF STUDENT FEES

2010

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IMPORTANT TERMS AND CONDITIONS

1. The Council of the University reserves the right to amend all fees, without giving prior notice, during the course of the academic year.
2. All fees are payable in full, irrespective of whether the academic programme is interrupted by factors beyond the University's control, e.g. strikes, student boycotts, civil unrest, or other disruption on campus. Full fees are payable in the case of suspension or expulsion resulting from any disciplinary measures.
3. Although the information in this Student Fees Guide has been compiled as carefully as possible, the University accepts no responsibility for any errors or omissions.
4. Subject to the University granting consent to late registration, a late registration penalty of R340 will be imposed for registration process on or after **22 Feb 2010 (first semester)** and **11 August 2010 (second semester)**.
5. Only Bank Guaranteed Cheques will be accepted.
6. Students who have outstanding balances from the previous year, or students who have not, by due date, paid the required registration for the current year, will not be permitted to register until the total outstanding amount and / or the registration deposit has been paid in full. Payment may be made in cash, bank guaranteed cheques, bank transfer, credit cards. Refer to page 9.
7. Students who, at the end of a semester, are indebted in any manner whatsoever to the University, will have their examination results together with their degree, diploma or certificate withheld and will not be allowed to participate in the graduation ceremonies.
8. Students and/or sureties in breach of these terms and conditions shall be liable to pay all legal costs incurred by the University as a result thereof, based on the prevailing attorney and client scale, in consequence of which their details may be forwarded to credit-rating bureaus.
9. Fee Statements will be posted quarterly. By virtue of signing the registration form, the student (if self-supporting) or parent, accepts responsibility for payment of all fees by due date, irrespective of whether an account had been received or not. It is the responsibility of the student to inform the University of his/her correct postal/account address and to make enquiries regarding the fee account.
10. All students are required to provide the University with valid bank account details for refund purposes, i.e. bank name, branch code, bank account number and account type.
11. The University refunds surplus money on request. Such refunds will be made electronically into the student's/parent's bank account and no cash or cheque refunds will be considered. Only one refund per month is permitted.
12. Interest, calculated in terms of the provisions of the National Credit Act No. 34 of 2005, will be charged as follows:
From 1 June 2010 on amounts outstanding for the first semester; and
From 1 October 2010 on all accounts still outstanding for 2010.

Students are urged to acquaint themselves with the requirements governing withdrawal from the University and/or Residence, refer to pages 10 and 11 of this booklet.

ACADEMIC FEES

Fees are charged by module on a semester basis.

Tuition fees include laboratory fees, examination fees (excluding supplementary examination fees), library subscriptions, student facilities and personal accident insurance. Charges relating to the provision of additional text material, e.g. supplementary/lecture notes, field trips, where applicable, will be raised separately, depending on the particular modules for which students are registered. Prescribed text books are explicitly excluded from the definition of tuition fees. Details of the charges for each module, as well as supplementary charges, may be obtained from the offices of the various Faculties, Student Fees and Student Academic Administration.

IMPORTANT: PLEASE NOTE

The fees listed below are for guideline purposes only. They indicate the approximate amounts payable by students who are registered for the normal academic load for a full year on a full-time basis. The actual fees payable by a student will depend on the specific modules for which the student has registered during the year. In the event of a material error or omission, the full fees as calculated by the University becomes payable. (Also see paragraph 3 of Important Terms and Conditions)

DEGREES	Approximate Annual Fees
1. Bachelors (First year)	R
1.1 Undergraduate	
1.1.1 Arts, Social Science, Theology, Community Development, Nursing	19370 to 21670
1.1.2 Education (Edgewood)	18850
1.1.3 Law (LLB)	22000
1.1.4 Music	19470 to 20880
1.1.5 Social Work, Psychology	19380 to 22240
1.1.6 Accounting, Commerce and Business Science (dependent on curriculum)	17440 to 24170
1.1.7 Business Administration (Pietermaritzburg)	22020
1.1.8 Architectural Studies	24060
1.1.9 Agriculture – BAgric and BScAgric	21440
1.1.10 Engineering (all fields except Chemical), including Land Surveying and Computer Engineering	23220
Engineering (Chemical)	23390
Property Development	21220
1.1.11 Science(all programmes except Access) BSc4 Augmented	21310
BSc4 Foundation and SFP	21710
	12240
1.1.12 Health Sciences (will vary depending on courses taken)	18690 to 27120
1.1.13 Medicine – MBChB	24840
1.2 Postgraduate	
1.2.1 Architecture (BArch)	23740
2. Honours	
2.1 Arts, Education, Library and Information Science, Social Science, Theology Community and Development Studies, Criminology	14580
2.2 Nursing	17280
2.3 Commerce (Accounting) - Contact	19740
Commerce (Accounting) - Distance Learning	13620
Business Information Systems/Information Technology	17280
Commerce (Other)	15790
2.4 Agriculture, Geography, Medical Science, Science, Computer Science	17280
2.5 Biometry, Mathematics, Statistics	14580
2.6 Property Development (Construction Management and Quantity Surveying)	24360

**Approximate
Annual Fees
R**

3. Masters (Dissertation/Thesis)		
3.1	Accountancy, Arts, Commerce, Education, Fine Arts.....Year 1 Full-time	12420
	Information Studies, Law, Music, Nursing, Criminology2 Years Part-time	7470
	Social Science, Theology, Psychology, Social Work.....Subsequent Years	2400
3.2	Agriculture, Architecture, Construction Management, Development Studies, Engineering, Geography, Land Surveying.....Year 1 Full-time	15270
	Medical Science, Quantity Surveying, Science,2 Years Part-time	8940
	Urban and Regional Planning.....Subsequent Years	2400

4. Masters (Course Work and Dissertation)		
4.1	Arts, Education, Information Studies, Law, Social Science, Theology Architecture, Health Promotion, Housing, Information Studies, Music.	15140
4.2	Business Administration – (MBA)	24590
4.3	Commerce (Accounting, Economics, Taxation, LLM Taxation, IT)	17620
4.4	Development Studies, Population Studies	16950
4.5	Engineering (including Land Surveying, Construction Project Management)	22670
4.6	Environment and Development	22670
4.7	Geography, Marine and Coastal Management, Nursing, Psychology, Science, Social Work N.B. Clinical/Counselling Psychology – Internship Year	16580 1340
4.8	Housing.....Year 1	20800
Year 2	25140
4.9	Leadership Centre : MCom and Leadership Studies	20470
4.10	Medicine, Medical Science	24790
4.11	Town and Regional Planning	23040
4.12	Urban and Regional Planning	22600
4.13	For Subsequent Years	1340
4.14	Architecture, Health Promotion, Housing, Information Studies, Music	Enquire at Faculty

5. Doctorates		
5.1	PhD in the Faculties/Disciplines of Human Sciences, Humanities, Development & Social Sciences, Law.....Year 1	15270 2400
	Management Studies, Nursing and Social Science.....Subsequent Years	
5.2	PhD in the Faculties/Disciplines of Agriculture, Architecture,.....Year 1	17870
	Geography, Engineering, Medicine, Science, Development Studies.....Subsequent Years	2400
5.3	By Submission of work without supervision	2400
5.4	Doctorate in Business Administration.....Year 1	Enquire at Faculty
Subsequent Years	

- With Effect from 2009, certain Masters and PHD Qualifications may receive 100% scholarship. Contact the Scholarship office for more information.

**Approximate
Annual Fees
R**

6. DIPLOMAS AND CERTIFICATES		
Accounting (Pietermaritzburg)		19760
Accounting – Preparatory - Distance Learning		11650
Applied Social Sciences		14580
Business Management (CBA) (Pietermaritzburg)		21550
Business Management - Distance Learning		Enquire at Faculty
Dietetics		Enquire at Faculty
Drama Studies (Pietermaritzburg)		14580
Education (PG Diploma, PGCE and ACE)	1 Year Full-time	10700
	2 Year Part-time	5100
Engineering/Surveying/Construction Project Management		20290
Environment and Development		18080
Postgraduate Diploma in Finance, Banking and Investment Management		17120
Fine Art		14580
Food Security		16520
Forensic Auditing		8460
Health Services Management (Open Learning)		8150
Health Promotion		Enquire at Faculty
Human Resource Management (Howard College)		14400
Industrial Relations		14400
Information Studies		14580
Islamic Law (Westville)		Enquire at Faculty
Leadership and Management		17440
Postgraduate Diploma in Management – (Pietermaritzburg)		22420
Postgraduate Diploma in Marketing Management (Pietermaritzburg)		22420
Marketing Management		14650
Music (Jazz and Popular Music)		Enquire at Faculty
Music Performance		19570
Nursing		19020
Occupational Health		8320
Proficiency in Translation		19020
Psychology		14580
Records and Archival Management		14580
Rural Resource Management - Undergraduate		19020
- Postgraduate		17270
Tourism		11780
Translation		Enquire at Faculty
Bridging Courses (Access, EMEC, Music Foundation, SFP, TTT, Unite)		Enquire at Faculty

7. MISCELLANEOUS AND EXAMINATION FEES	R	NOTES
Academic Record	30	
Application Fee (non-refundable)	150	1
Late Application fee (non-refundable)	300	1
Application Fee (SADC Countries)	340	1
Late Application Fee	315	2
Car Parking Disc	190	
Confirmation of Degree Certificate	35	
Conversion of Diploma Certificate	35	
Credit Certificate	25	
External Examinations	1000	
Examination without attendance	1000	
Exemption Fee	Per module	80
Graduation for Non-Attendance		60
Laboratory Fees (External Students)	per semester	870
Late Registration Penalty (also applicable to Masters and Doctoral students)		340
Syllabuses		200
Manual Syllabuses		190
Monthly Electronic Payment Fee (Installment Facility)		10
Replacement/Duplicate Degree/Diploma certificate		115
Replacement of Student Identity Card		35
Degree Status Fee		35
Supplementary and Special Exams	Per module	320
Unpaid cheques and electronic rejections returned by the Bank		170

**South African Development Community (SADC) Students are liable
For the following additional charges:**

Application Fee (payable to the University)	as above and note 1 below		
Medical Subscription	Per Annum	3600	3
	Per Semester	1800	3
Study Permit (State Levy)	New and		
	Returning Students	425	4
University Levy undergraduates and postgraduates (including PhD and Research Masters – first year of study only)		1700	5
University Levy Occasional/Non-Degree Purpose (NDP) students		1700	5&6

NOTES

1. Payable by all postgraduates and foreign students directly to the University.
2. Payable by undergraduate applicants who apply after 1 October 2010 in addition to the late application fee.
3. This refers to the Ingwe Medical Plan which only applies to international students who have not taken out their own medical insurance. Subject to change by Ingwe Medical Plan.
4. Subject to possible increase by the South African Government during 2010
5. Non-refundable.
6. Students who are registered for one semester or less (non-refundable).

8. SPONSORSHIPS, SCHOLARSHIPS, BURSARIES AND LOANS: IMPORTANT CONDITIONS

8.1 Tuition and residence fees are a first charge on any scholarship, bursary or loan granted by the University or paid to the University, for the benefit of students. Students may withdraw surplus funds, by application, provided payment has been made to the University by the sponsor and WRITTEN authorization from the sponsor has been supplied.

8.2 Funds for other purposes, e.g. text books or living expenses, may be withdrawn in two installments (paid only into the student bank accounts) provided that the funds have been credited to the fee accounts. Refunds will commence three week after Registration.

8.3 Student identity cards must be produced at the Student Fees Office or for making cash withdrawals and for enquiries.

8.4 Only one withdrawal per calendar month is permitted from a student's fee account.

9. TERMS OF PAYMENT – TUITION FEES

9.1 ACCEPTANCE DEPOSIT

A non-refundable acceptance deposit of R500 is required from first-time candidates at this University to secure a place offered for the 2010 year and is payable on submission of the firm acceptance of offer form.

9.2 REGISTRATION DEPOSIT

- A registration deposit of R3 000 is payable by all students other than NSFAS loan students on or before registration.
- A student who is financially needy may apply for R500 of the R3000 registration deposit to be deferred for 1 month until 5 March 2010, provided that:
 - no outstanding fees from previous years are owing; and
 - R2500 has been paid and reflects in the students fee account

Application forms and full details can be obtained from the website and offices of the SRC's, Student Academic Administration, Deputy Deans of Students, Student Financial Services, and Student Fees, Cashiers and registration venues

9.3 EDU-LOAN AND BANK LOANS

Students may apply to:

Edu-Loan Howard College (031- 2602571)

Edu-Loan Westville Campus (031- 2608801)

Students can apply to any bank for a study loan.

9.4 REGISTRATION APPEALS COMMITTEE

Students who are not able to meet any of the above, may, only as a last resort, apply to the 'Registration Appeals Committee' for assistance. Application forms are available from the Office of the Deputy Dean of Students on each Campus.

9.5 OUTSTANDING FEES

Any fees and / or other charges outstanding for the first semester **must be settled in full** by not later than **31 May 2010**, failing which, examination results together with registration for the 2nd Semester maybe withheld. Interest at the prevailing rates will be charged.

Returning Students

9.5.1 All fees are payable in full by **31 AUGUST 2010**.

New Students

9.5.2 Students registering for the first time in Second Semester **must pay fees in full** on registration.

9.6 **BURSARY OR LOAN STUDENT**

Students who have any form of Bursary or Loan which is payable directly to the University, must ensure that the University Student Funding Centre has been notified in writing of the exact value of the Bursary or Loan prior to the First Semester Registration.

9.7 **ARRANGEMENTS/UNDERTAKINGS**

Students defaulting on any of the above arrangements/undertakings may be de-registered.

9.8 PAYMENT PRIOR TO REGISTRATION

Payment must be made by direct deposit to the University Student Bank Account below, at least three(3) days prior to registration, as follows: (Also see ‘Avoid the Queue ‘)

9.8.1 University Bank details for Self-funded Students (**NOT FOR SPONSOR DEPOSITS**)

Bank	:	First National Bank
Branch	:	Durban Corporate
Branch Code	:	223626
Account Number	:	5087 009 5682
Reference Number	:	Student Number must be entered

9.8.2 University Bank details for Sponsor Deposits (**NOT FOR SELF-FUNDED STUDENTS**)

Bank	:	First National - Main Account
Branch	:	Durban Corporate
Branch Code	:	223626
Account Number	:	5087 1932 932
Reference	:	SFC - Name of the Organization/Sponsor
Fax proof of deposit & contact details	:	031-260 7735 (Student Funding Centre-Westville) 031-260 2673 (Student Funding Centre-Howard)

NB: Please fax to Student Funding Centre the proof of deposit; contact details and allocation per student to credit bursary payment/s to the student fee account/s.

9.9 Payment may be made via the Internet quoting the student number as the ‘Beneficiary’ reference, at least five (5) days prior to registration.

9.10 An **original** bank stamped deposit slip must be produced in the case of a query.

9.11 Only bank guaranteed cheques will be accepted. Students/parents are liable for all related bank charges.

The student number and contact details MUST be noted on the back of all cheques and postal orders.

9.12 The University accepts Master Card, Debit Card, American Express and Visa credit cards only. The following procedures apply:

9.12.1 The Cardholder may present the card at the Cashiers’ Offices on the various campuses **OR** Payment may be made on a credit card authorization form.

For further information, phone (031) 260 2257 / 260 7936/033-2605587

10. WITHDRAWAL FROM UNIVERSITY

10.1 The University is not obliged to grant any refund of fees to students who withdraw from the University. Any refund may, however, be granted at the University's sole discretion, provided the Faculty Officer is notified in writing on the **OFFICIAL WITHDRAWAL FORM**. Students who withdraw from University without completing a withdrawal form will remain liable for the payment of fees due for the entire semester of study.

Students wishing to change their curricula (modules or degree/diploma) must complete the applicable **Change of Curriculum forms**, by relevant due dates.

10.2 DATES TO REMEMBER

31 st May 2010	Due date for 1 st Semester Fees
31 st August 2010	Due date for 2 nd Semester Fees
12 th February 2010	Final Date for Curriculum Change 1 st Semester
06 th August 2010	Final Date for Curriculum Change 2 nd Semester
09 th April 2010	Final Date for Withdrawal from a Module 1 st Semester
17 th September 2010	Final Date for Withdrawal from a Module 2 nd Semester
26 November 2010	Final Date for Return of Refund Forms

11. UNIVERSITY RESIDENCES: APPROXIMATE ANNUAL FEES

UNIVERSITY RESIDENCE FEES		
Edgewood, Howard College, Pietermaritzburg and Westville Campus		
	Standard Room	Large Room
	R	R
Daily Rate	55	61
First Year Students	14100	15660
Returning Students	14530	16140
Medical Students		
1 st Year	14480	16080
2 nd Year	15720	17460
3 rd Year	16040	17820
4 th Year	15500	17220
5 th Year	15880	17640

Guideline for Sponsors

1 Guideline Subsistence including Living and Meal Allowances as per NSFAS National Guidelines for KwaZulu-Natal area is R14000 per annum

NB: Please note that Medical and Health Science students at hospitals/clinics will have an additional cost estimated at R3000 per annum

2 Suggested Book Allowance dependant on faculty and level of study, range R5000 to R6500 per annum

3 Note for Sponsors: Allowances i.e. books; meals; etc, please pay direct to students Personal Bank Account. If you are unable to pay allowances direct into students' personal bank account, please enter into an agreement with Edu-Loan, a registered service provider to administer bursars allowances on behalf of sponsors. For further information you may visit the website: www.eduloan.co.za or email info@eduloan.co.za

11.1 Additional Information

11.1.1 The accommodation charge for all students in residence is based on an estimated daily rate as follows:

Standard Room	R55.00
Large Room	R61.00

11.1.2 Students who require accommodation in University residences during the long vacations (July and December), must make satisfactory arrangements for the payment of additional residence fees **prior** to being admitted to residence.

11.1.3 All students must obtain financial clearance from the Fees Office prior to moving into residence.

11.1.4 Students on all campuses must make their own meal arrangements.

11.2 Terms of Payment: Residences

- 11.2.1 Initial deposit required on or before Registration: All students **R**
2500
- 11.2.2 Any residence fees outstanding for the first semester must be settled in full by no later than **31 May 2010**, failing which examination results will be withheld and interest at the prevailing rate will be charged.
- 11.2.3 Second semester fees are payable by **31 August 2010** for returning students.
- 11.2.4 First time students must pay in full prior to being allocated a place in the residence.
- 11.2.5 All residences are self-catering. Crockery, cutlery, pots, pans and linen are not supplied.

12. Withdrawal from Residence

- 12.1 In the event of withdrawal from residence, no portion of the initial payment will be refunded unless approved by the Director of Student Housing.
- 12.2 Approval of refunds will be dependent on the vacated room being filled by a student who is not already in residence. Inter-residence transfers will not satisfy this requirement. Where the room cannot be filled, the student will be liable for payment of all the applicable fees.
- 12.3 A student wishing to withdraw from residence at the end of the first semester must give notice, in writing, to the Director of Student Housing by no later than 1 June 2010. In the absence of such notice, the student will be required to pay one quarter of the annual residence fee in addition to the first semester fees. Students withdrawing from residence after the commencement of the second semester will not be granted any refund of Fees.

UNIVERSITY OF KWAZULU-NATAL: STUDENT INSURANCE

PERSONAL ACCIDENT AND FUNERAL INSURANCE

PREAMBLE

The University has in force a policy of insurance covering all registered students which provides the following compensation in the event of an accident or death. There is no additional charge for this policy and the cover is worldwide. **The incident giving rise to a claim must be notified to the Insurance Office within 30 days of happening.**

PERSONAL ACCIDENT

An accident means a bodily injury or injuries caused solely by violent accidental external and visible means which injury or injuries shall independently of any other cause, be the sole cause of any of the result.

Pre existing conditions/ailments are excluded.

RESULTS	COMPENSATION
(a) Reasonable medical, surgical, dental, hospital, nursing home and nursing fees or charges necessarily incurred within twenty four months from the happening of the event which caused the injury.	(a) Reimbursement of expenses up to R10 000 for any one person in respect of any one event. Insurer will only pay medical expenses where there is no other cover in force.
(b) Death	(b) R10, 000

The policy covers the reasonable cost of dentures and/or bridgework to replace natural teeth damaged as the result of an accident, provided that there is bodily injury within the definition of the policy.

Spectacles and contact lenses are not covered

The insurers will continue cover during the vacations even if students undertake some paid or unpaid occupational activity. However, cover will not extend to occupational activities which involve willful exposure to needless peril, e.g. handling explosives and the use of woodworking machines (except for hobby purposes).

Mountaineering requiring the uses of ropes is permitted within the Province of KwaZulu Natal, (excluding the Drakensberg range of mountains), provided that the person is a member of the University of KwaZulu-Natal Mountaineering Club.

There are a number of exclusions to the policy, and attention is drawn to these below:-

The insurance will not apply to any event consequent upon:

- (a) War, invasion, foreign enemy hostilities, civil war, rebellion, revolution, insurrection or military usurped power
- (b) Suicide, attempted suicide or intentional self injury.
- (c) Travel by air other than as a passenger and NOT as a member of the crew or for the purpose of any trade or technical operation therein or thereon.

- (d) Engaging in racing of any kind involving the use of any power-driven vehicle, vessel, craft or aircraft mountaineering necessitating the use of ropes, winter sports involving snow or ice, polo on horseback, steeple chasing, professional football or hang-gliding.
- (e) Pregnancy or childbirth.
- (f) Any pre-existing defect or infirmity. It is therefore important to notify the Chief Finance Officer of any physical defect, infirmity or ill-health, so that the brokers may try to arrange cover. It is difficult to be precise on the matters which should be reported to the insurers, but to exemplify, if an injury is suffered which the medical assessors, on behalf of the insurers, feel is attributable to pre-existing defects etc., which have not been notified to the insurers and accepted by them, the insurers could repudiate liability.
- (g) Unusually hazardous activities. In the event of a student or students undertaking any unusually hazardous activity, advance notice must be given to the Finance Division, in order that the matter can be referred to the insurers for consideration.
- (h) Any accident resulting from the insured person being under the influence of drugs and/or liquor.
- (i) Participation in any riot or civil commotion.

It is a strict condition of the policy that benefits shall be payable only if incurred within the following periods:-

Medical Expenses	-	within 24 months of the date of accident
Death	-	within 24 months of the date of accident

Only in very exceptional cases will insurers consider making a payment after these periods have lapsed.

The first R250.00 of every claim in respect of medical expenses is payable by the injured person.

Sporting accident must be certified by Sports Union officials, usually the Sports Supervisor.

Where students are covered by medical aid, the insurers will only pay any shortfall between the amount of the accounts and the amount paid by the medical aid.

It is important that **written** notice be given to the insurers within one month of the occurrence of the event. To meet this deadline, the Insurance Section of the Finance Division must be informed within ten days of each event.

FUNERAL INSURANCE

Covers all registered full-time students in the event of a death.

Cover is 24 hours.

Compensation is R10 000

Claims will not be paid where documentation is submitted later than 6 months from the date of death.

All Howard College and Medical School claims and queries regarding this insurance should be addressed to Mrs C.Musto, Finance Division, Westville Campus (Extension 2252).

All Pietermaritzburg claims and queries should be addressed to Mrs A.Whiteman, Finance Division, Baxter House, Pietermaritzburg (Extension 5322).

All Westville and Edgewood claims and queries should be addressed to Mrs V.Govender, Finance Division, Westville Campus (Extension 7131).



2010

**SCHEDULE OF FEES FOR INTERNATIONAL
STUDENTS**

Notes

1. **Where local fees apply students must consult the Student Fees Guide for 2010 to establish the fees payable by them**
2. A summary version of this Fee Schedule is attached on the last page.
3. For planning purposes students need to take into account that fees are adjusted on a yearly basis

UNIVERSITY OF KWAZULU-NATAL

SCHEDULE OF FEES FOR INTERNATIONAL STUDENTS

2010 ACADEMIC YEAR

An international student is defined as a student who is **not** a national or permanent resident of the Republic of South Africa and consequently requires a permit to enrol at a South African University. This definition includes SADC* students. The fees quoted in this booklet are costs for the 2010 academic year. When budgeting for the year students should consider all other fees that they are likely to incur.

Students from SADC countries are treated as local students for purpose of tuition fees.

*SADC member countries are Angola, Botswana, and the Democratic Republic of Congo, Lesotho, Madagascar, Malawi, Mauritius, Mozambique, Namibia, Seychelles, South Africa, Swaziland, Tanzania, Zambia and Zimbabwe. For purposes of this clause the SA Government also treats Rwanda as a SADC country.

1. APPLICATION FEE

Your Application Form must be accompanied by proof of payment of the Application Fee which is non-refundable. The fee must be made payable to the University of KwaZulu-Natal by electronic transfer as follows:

Method of payment:

Account holder:	University of KwaZulu-Natal, Durban 4041
Bank:	First National Bank of South Africa Limited
Branch:	Durban Corporate
Branch No. :	223626
Bank Account No. :	62017326168
SWIFT Code:	FIRNZAJJ - Durban Corporate Branch
Reference:	F001 32020 with applicants full name

Please state your name and surname clearly on the deposit slip and attach proof of payment on the Application Form.

Application fee:

All students from SADC and other African countries pay:

R340.00

All students from outside of Africa

US\$100.00

Payment due dates

Undergraduate:

The deadlines for receipt of the Application Form with the application fee for first semester (February to June) of 2010 academic year are as follows:

- Health Sciences, Science and Engineering, Nursing and Architecture must be submitted by 30 September, in the year prior to study.
- Law, Management, Education and Humanities (excluding Architecture) must be submitted by 31 October, in the year prior to study.

For the second semester (Aug to November) of 2010 academic year:

- Applications must be submitted by 30 April 2010.

Postgraduate:

Applications for most Honours and postgraduate diplomas and Masters (Coursework) close on the 30 November in the year prior to study. As applications dates for postgraduate programmes may vary prospective students need to contact the academic programme coordinator directly for information.

2. TUITION AND RESIDENCE FEES

Payment due dates

Tuition and residence fees (see section 3 and 4 below for amounts required) are payable **in full prior to registration**. In order to minimise delays, which may arise during registration, students are urged to make payments to reach the University prior to **8 January 2010**.

Method of payment:

When making payment to the University, the safest and speediest way to do so is by electronic transfer. It is possible to transfer funds directly from your bank to the University's account as follows:

Account holder:	University of KwaZulu-Natal, Durban 4041
Bank:	First National Bank of South Africa Limited
Branch:	Durban Corporate
Branch No. :	223626
Bank Account No. :	62017326168
Beneficiary Reference:	Please provide your UKZN student number
SWIFT Code :	FIRNZAJJ - Durban Corporate Branch

To ensure that the payment is credited correctly, it is essential that the student's name (in block letters) and the correct student number are quoted on the SWIFT transfer documents and that a bank-stamped copy of it is faxed without delay to Student Fees Division at +27 31 260 3099 Howard College, +27 31 2621163 Westville Campus and +27 33 2605153 PMB Campus

3. TUITION FEES PAYABLE

3.1 Undergraduate Students

3.1.1 SADC students pay **local Fees plus R1700 levy (levy is R850 per semester)**

3.1.2 Students from within Africa but outside SADC and from the rest of the world pay **US \$ 7000,0 per annum or US \$ 3500,00 per semester (first or second)** inclusive of the international levy, where registration is required for one semester only to complete a qualification.

PLEASE NOTE THAT THE US\$7000, 00 PER ANNUM COVERS TUITION ONLY.

** Students should consult the Student Fees Guide for 2010 to establish the local fees payable by them.*

3.2 Postgraduate Students

Coursework

All students enrolling for Postgraduate Diplomas, Honours or Coursework Masters degrees, except students from SADC who will pay the local fee plus the international levy, will pay a tuition fee of: -

- (i) Full-time (one year) - US \$7000,00 per annum or ;
- (ii) Part-time (two or more years) or one semester (first or second) US \$3500, 00 per annum (subject to annual increases).

Students must produce a copy of the Wire transfer to the Fees officer on the day of registration.

These fees are inclusive of the international levy.

Where a student does not complete the dissertation in one or two years (as per (i) or (ii) above) a tuition fee of R670 and an international levy of R850 will be charged **per semester**.

Research Masters and Doctoral Students

The University of KwaZulu-Natal local tuition fees, **plus** an international levy of R850 are charged per semester for the first year of study only. R1200 tuition per semester is charged for subsequent years. For details local of tuition fees, enquire at the Faculty or Student Fees Offices.

With Effect from 2009, certain Masters and PHD Qualifications may receive 100% scholarship. Contact the Scholarship office for more information.

3.3 Study Abroad Students

The tuition fee for international students from within Africa **outside of SADC and from the rest of the world** taking one or more modules for **non-degree purposes will be US\$1030 per 16 credit course/module per semester**, inclusive of the international levy. Where credits are halved or doubled fees will be adjusted accordingly (see table on page 8). SADC students pay a local fee per course/module plus a levy of R850 per semester.

3.4 International Affiliates

All visiting international students (other than post-doctoral students) who are not registering for any modules but wish to be affiliated to the University of KwaZulu-Natal whilst pursuing their own research, or are here in any other capacity, will pay **US 180** per month or part thereof up to a maximum of **US\$1080 per semester / per six month period** (i.e. US\$180 is the minimum fee charged.) No application fee is payable.

OTHER EXPENSES

PROVISION MUST BE MADE FOR ALL OTHER NECESSARY EXPENSES AS SET OUT IN SECTIONS 4 TO 6 BELOW. THESE ARE ESTIMATES PROVIDED FOR BUDGETING PURPOSES. FEES QUOTED IN NOTES 4 TO 6 BELOW ARE IN SOUTH AFRICAN RANDS PER ANNUM. STUDENTS SHOULD TAKE INTO ACCOUNT ONLY THOSE COSTS WHICH ARE RELEVANT TO THEIR STUDIES AT THE UNIVERSITY.

4. ACCOMMODATION AND SUBSISTENCE COSTS

4.1 University Residence Fees during Term Time R per annum

Accommodation Fees ¹	16 000
Cost of Meals (meals are not provided by the University)	<u>15 000</u>
	31000

4.2 On-campus vacation accommodation

- Accommodation fees do not include residence fees during vacations.
- Accommodation during vacation² (no meals included) R55 -61 per day

4.3 Off-campus accommodation during-term time R per annum

Accommodation without meals	20000
Cost of Meals	<u>15 000</u>
	35000

NB: ALL TUITION AND RESIDENCE FEES ARE PAYABLE PRIOR TO REGISTRATION AT THE UNIVERSITY OF KWAZULU-NATAL.

5. EXPENSES PAYABLE DIRECTLY TO SERVICE PROVIDERS

5.1 Medical Subscription *	R3 600 per annum
5.2 Study Permit: New applicants #	R 425 per application
Renewal #	R 425 per application

* Medical/health insurance is compulsory for all international students. Proof of medical insurance must be presented in order to register at the university. Those students not in possession of this may subscribe to Ingwe Health (www.ingwehealth.co.za) or other acceptable medical cover.

Subject to change by Department of Home Affairs - Please confirm with SA Embassy/High Commission Office.

¹ Dependent on room, campus allocation.

² Dependent on room allocated and the number of days in Residence.

6. ADDITIONAL EXPENSES

Students must take into account of a range of expenses, which they may have to meet, dependent on their particular course of study and needs, which may include:

- Orientation
- Text materials (issued by the University)
- Field Trips
- Books, stationery and equipment
- Transport (off campus)
- Sports clubs and societies (optional)
- Pocket money
- Incidental medical expenses

As a guideline a total amount of at least R24000 (South African Rands) should be allowed for a full years study to cover the above.

7. USEFUL INFORMATION

Currency

The currency in South Africa is the Rand. Bank notes currently available are R200, R100, R50, R20 and R10. Coins are R5, R2, R1, 50c, 20c, 10c and 5c. There is no restriction on the amount of foreign currency being brought into the country, as long as it is declared to the Customs/Excise official on arrival.

Whilst you will need some cash with you on arrival for travel costs to the University as well as general expenses during the first few weeks on campus, it is wise to bring most of your money in travellers cheques.

Monetary Values

Foreign money and travellers cheques, provided the currency is accepted in South Africa, may be converted into local currency at most banks and other authorised institutions such as Bureaux de Changes, American Express, Thomas Cooke/Rennies, Travel Agencies, Airlines, etc. Some hotels and restaurants do accept travellers' cheques for payment of services and purchases.

Banking

We recommend that you provide a little more money than required and that you place it in a bank account until needed. (The bank will require you to produce your passport to open such an account.) This has the advantage of avoiding delays and extra costs, which can be incurred in the transfer of additional funds at a later stage.

Financial Aid

Regrettably, financial aid is not available to undergraduate international students. International students are advised to make enquiries from their local Minister of Education or Scholarship Offices at universities in their country of origin.

8. IMPORTANT TERMS AND CONDITIONS

- a. The Council of the University reserves the right to amend all fees, without giving prior notice, during the course of the academic year.
- b. All fees are payable in full, irrespective of whether the academic programme is interrupted by factors beyond the University's control, e.g. strikes, student boycotts, civil unrest, or other disruption on campus. Full fees are payable in the case of suspension or expulsion resulting from any disciplinary measures.
- c. Although the information in this International Student Fees Guide has been compiled as carefully as possible, the University accepts no responsibility for any errors or omissions.
- d. Subject to the University granting consent to late registration penalty of R340 will be imposed for registration processed on or before **22 February 2010** (first semester) and **11 August 2010**(second semester).
- e. Only Bank Guaranteed Cheques will be accepted
- f. Students who have outstanding balances from the previous year, or students who have not, by due date, paid the required registration deposit for the current year, will not be permitted to register until the total outstanding amount and/or the registration deposit has been paid in full. Payment may be made in cash, bank transfer and credit cards
- g. Students who, at the end of a semester are indebted in any manner whatsoever to the University, will have their examination results together with their degree, diploma or certificate withheld and will not be allowed to participate in the graduation ceremonies.
- h. Fee Statements are dispatched quarterly. By virtue of signing the registration form, the student (if self-supporting) or parent, accepts responsibility for payment of all fees by due date, irrespective of whether an account had been received or not. It is the responsibility of the student to inform the University of his/her correct postal/account address and to make enquiries regarding the fee account.
- i. All students are required to provide the University with valid bank account details for refund purposes, i.e. bank name, branch code, bank account number and account type.
- j. Students are urged to acquaint themselves with the requirements governing withdrawal from the University and/or Residence.

9 WITHDRAWAL FROM UNIVERSITY

The University is not obliged to grant a pro-rata refund of fees to students who withdraw from modules from the University. Such refund may however, be granted at the University's sole discretion, provided the Faculty Officer is notified in writing on the OFFICIAL WITHDRAWAL FORM. Students who withdraw from University without completing a withdrawal form will remain **liable for the payment of fees due for the entire semester of study**. Deadline dates for withdrawal are as follows:

- First semester MUST give such written notice by not later than **09 April 2010**.
- Second semester MUST give such written notice by not later than **17 September 2010**.

Students wishing to change curricula (modules or degree/diploma) must complete the applicable change of curriculum forms, which are available from all Faculty Offices. Faculty Offices will confirm the effective dates for all approved changes.

10 WITHDRAWAL FROM RESIDENCE

1. In the event of withdrawal from residence, no portion of the initial payment will be refunded unless approved by the Director of Student Housing.
2. Approval of refunds will be dependent on the vacated room being filled by a student who is not already in residence. Inter-residence transfers will not satisfy this requirement. Where the room cannot be filled, the student will be liable for payment of all the applicable fees.
3. A student wishing to withdraw from residence at the end of the first semester must give notice, **IN WRITING**, to the Director of Student Housing by not later than **1 June 2010**. In the absence of such notice, the student will be required to pay one quarter of the annual residence fee in addition to the first semester fees. Students withdrawing from residence after the commencement of the second semester will not be granted any refund of Fees.

INTERNATIONAL FEE SCHEDULE – 2010
SUMMARY

<u>SADC</u> (plus Rwanda)	<u>NON-SADC</u> <u>FROM AFRICA only</u>	<u>NON-SADC</u> <u>Outside Africa</u>
Student type – F	Student Type – K	Student Type - K
<u>Application Fee</u>	<u>Application Fee</u>	<u>Application Fee</u>
R340	R340	U\$100
<u>Undergrad Tuition fees</u> Local Fees+ International Levy (R850 per semester)	<u>Undergrad tuition fees</u> US\$ 7000. (inclusive of levy) Study material not inclusive	<u>Undergrad tuition fees</u> U\$ 7000. (inclusive of levy) Study material not inclusive
<u>Postgrad tuition fees</u> Honours & Masters (Coursework & Dissertation) Local Fees + International Levy (R850 per semester)	<u>Postgrad tuition fees</u> Honours & Masters (Coursework & Dissertation) Local fees + International Levy (R850 per semester)	<u>Postgrad tuition fees</u> Honours & Masters (Coursework & Dissertation) = US\$ 7000, Full time US\$3500 Part time (inclusive of levy)
<u>Research Masters/PHD</u> <u>1st year</u> – Local fees + International Levy (R850 per semester) <u>Subsequent years</u> – Local Fees only	<u>Research Masters/PHD</u> <u>1st year</u> – Local fees + International Levy (R850 per semester) <u>Subsequent years</u> – Local Fees only	<u>Research Masters/PHD</u> <u>1st year</u> – Local fees + International Levy (R850 per semester) <u>Subsequent years</u> – Local Fees only
<u>Non-Degree Purposes</u> Tuition – Local fees + International Levy (R850 per semester)	<u>Non-Degree Purposes</u> <u>(both UG and PG courses)</u> Tuition – 8 credits-\$515 16 credits-\$1030 24 credits-\$1545 32 credits-\$2070 module, per semester (No Levy)	<u>Non-Degree Purposes</u> <u>(both UG and PG courses)</u> Tuition- 8 credits-\$515 16 credits-\$1030 24 credits-\$1545 32 credits-\$2070 module, per semester (No Levy)

Consult Student Fees Guide for 2010 for Local Fees. INT STUDENT FEES MASTER COPY 011007