

DAAD / NRF In-Country Scholarships

(Former DAAD In-Country Scholarship Programme)

CALL FOR APPLICATIONS 2011

Objective

As part of the “In-Country Scholarship Programme”, in which more than two dozen African universities and university networks participate and which annually supports some 800 African postgraduates, **DAAD (German Academic Exchange Service) in partnership with the National Research Foundation (NRF) is able to offer scholarships for postgraduate studies at South African universities.** The programme is co-funded by the **German Federal Ministry of Economic Cooperation and Development (BMZ)** and the **National Research Foundation (NRF)**. The scholarship is aimed at university staff development in the first instance, without neglecting other sector demands for academically trained personnel.

The NRF lauds this contribution of the German government as being of invaluable support to its own efforts of significantly increasing the number of post-graduate candidates receiving quality education & training; of contributing significantly to our national efforts of human capital development, especially at our tertiary institutions but also for the public and private sectors; **and of tangibly engaging in the South African PhD Project and, thereby, fulfilling one of the key strategic objectives of the NRF VISION 2015.**

Target Group

The programme addresses candidates who aim at acquiring a Master's or doctoral degree. Preference will be given to young South African or permanent resident university staff members or candidates considered for teaching / research staff recruitment either for their own university or any other institution of higher education in South Africa.

Staff members should be exempted from teaching for full-time studies. In exceptional cases, a limited extent of teaching obligations may be accepted but has to be motivated in writing to the NRF. The host institution has to document precisely and convincingly the quantity and content of the lecturing duties and their **DAAD Page 2 NRF** compliance with the prevailing goal of the academic qualification of the candidate. An intrinsic link between the teaching obligations and the content of the degree programme is indispensable. **DAAD and NRF offer up to 100 scholarships (first awards) for Master's and Doctoral studies in 2011.**

Scholarship Details

- The scholarships are designed for full-time two-year Master's courses or three-year doctoral degree studies. **Note: the initial award is for one year only. For extensions an annual progress report will have to be completed and submitted to the NRF.**

- Scholarship values are as follows:

Master's courses: ZAR 40,000.00 p.a.

PhD degree studies: ZAR 65,000.00 p.a.

- Upgrading students are expected to complete an annual progress report, stating clearly that they have upgraded their studies. Upgrades will be included in the DAAD/NRF Joint In-Country Scholarship Programme.

- Scholarship holders are not allowed to change to any other DAAD or NRF funding streams during the tenure of the award. However scholarship holders are encouraged to apply on completion of their funding (eg. completion of masters degree and wanting to apply for doctoral funding).

- Additional funds are not awarded to awardees on this scholarship for research funding, travel grants to conferences except for the short term (2-6 months) research visits to Germany mentioned below.

Short-term research scholarships (2 - 6 months) tenable at a German university

In selected cases, the scholarship-holder may apply for a short-term research fellowship (duration 2-6 months) in Germany where parts of the thesis-related research would significantly gain from this research visit because of required equipment, co-supervision or similar reasons. The applicant will have to present a current invitation by a German professor who is willing to supervise the research during the envisaged stay in Germany, besides a convincing letter of motivation and a clearly defined time schedule for the research stay.

Application forms for these short-term research fellowships and further information can be obtained from: <http://ic.daad.de/johannesburg/scholarships.htm>

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Eligibility Criteria

- Applicants must be South African citizens or hold permanent residence status in South Africa (in the latter case, both certified proof of employment and residency must be provided). Applicants from third countries are eligible only for PhD programmes and under the condition that they are employed at the university where the PhD is to be pursued.
- Applicants must have obtained an accumulative average of 65% and above to be considered
- Female candidates and those belonging to historically disadvantaged groups are particularly encouraged to apply
- An age limit of 36 years at the time of application applies
- Applicants may come from all those fields of study that have a strong relevance to national development (natural sciences, mathematics, ICT, engineering, agricultural sciences, applied social sciences).

However, the humanities and fine arts are excluded from this programme.

- Applicants who already hold a qualification for the level of funding they are applying for are not eligible.
- Scholarships-holders are allowed to hold supplementary bursaries, grants or emoluments with unlimited values. However the scholarship may **not** be held simultaneously with a bursary/scholarship from any other NRF source or administered source without prior NRF/ DAAD permission.
- If the applicant does receive supplementary funding during the duration of the scholarship, this will need to be declared to the NRF/ DAAD.
- Scholarship-holders may not hold full-time salaried employment during the duration of the scholarship.

They will be allowed to undertake a maximum of 10 hours of teaching, tutorials, assistance or demonstration duties per week on average.

Application Documents

- Proof of South African ID Document
- Proof of Permanent Residency together with letter indicating university employment (if applicable)
- Recommendation by Supervisor
- Official and certified university degree certificates including transcripts minimum accumulative academic requirement of 65% in previous degree
- Admission letter indicating full time registration (if applicable)
- 2 Reference Letters

Application Procedure

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- Applications must be sent through to the National Research Foundation (NRF) via the university Research Office / Postgraduate Office / Financial Aid Office / Bursary Office.
- **Applicants must download the DAAD/NRF Joint In-Country Scholarship Application Form from the NRF website: www.nrf.ac.za,**
- Application forms can be found on the home page under the "funding opportunities" category
- Complete the application form
- Once all the information is completed and all the relevant documentation is attached, submit (scanned complete application forms) electronically to the office in charge of the DAAD/ NRF In-CountryScholarship programme at your university (Research Office / Postgraduate Office / Financial Aid Office / Bursary Office); the university designated authorities of the NRF will validate the application and forward it to the NRF to consider.

· Deadline: Applications should be submitted by / on 15 August 2010.

Selection Panel

Applications will be adjudicated by an independent selection panel which may include representatives of the DAAD and the NRF, as well as South African and German academics and a representative of the German Embassy – Cultural Division.

Selection Criteria

Applications are assessed based on potential and academic performance.

The following **selection criteria** are taken into consideration:

- academic merit,
- promise of research ability,
- significance and relevance of proposed research
- leadership qualities,
- previous prizes and awards,
- the likelihood that the candidate will successfully complete a Master's or a doctoral degree,
- capacity of institutional research support and expertise to support application
- Recommendation of supervisor and referees

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***All applications that do not meet both the eligibility criteria and provide the necessary documentation will not be considered for support. No late documentation will be considered.**

Post Award

- Successful candidates will be notified by the NRF re the Joint In-Country NRF / DAAD Scholarship award
- All successful candidates should complete all the necessary documents / conditions of grant sent by the NRF related to the acceptance of the award
- An Annual Progress report should be submitted to the NRF by the scholarship-holder and the supervisor focusing on the research progress in order for the scholarship to be renewed on a yearly basis.
- The DAAD / NRF may during the course of the scholarship hold annual research events – Winter or Summer Research Schools - which the scholarship holder is encouraged to attend.

Extension of Scholarship

- An annual (or shorter) extension of the scholarship is possible upon individual request and receipt of a university report proving good study progress in each individual case.
- **Applications for renewal should be completed on the NRF Online System during the call for Annual Progress Reports by the NRF and submitted through the Research Office / Postgraduate Office / Financial Aid Office / Bursary Office;** the university designated authorities of the NRF will validate the application and forward it to the NRF to consider.
- Scholarship holders will be notified about the outcome of their renewal through their university Research Office / Postgraduate Office / Financial Aid Office / Bursary Office.

Queries

For any further assistance and information around the DAAD/NRF In-Country Scholarship please contact your institutions financial aid / bursary / postgraduate office.

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Additional information on the DAAD In-Country Scholarship Programme South Africa

Emphasis on university staff development

Since our scholarship programme emphasises university staff development (esp. female staff members), applications for an in-country scholarship to DAAD/NRF should be supported by the university or the referring institute by indicating if the applicant has already been employed by the university or is likely to be employed after the successful completion of his or her Master degree course or PhD studies. This latter remark is particularly important in cases where support is asked for PhD studies. Applications of candidates admitted to the university but considered for teaching/research recruitment at other institutions of higher education in South Africa are also encouraged.

Follow-up contacts and evaluation of study results

DAAD and NRF would like to strengthen and maintain contacts with former In-country scholarship-holders.

Therefore, every scholarship-holder who is about to complete his / her Master's or PhD degree will receive a questionnaire together with the final letter of award, requesting information on the result of the degree acquired, the future address and intended employment. The scholarship holder is

obliged to respond to the questionnaire truthfully and to forward a certified copy of the degree certificate to the NRF. DAAD expects the university to also forward the above requested information. The university should take care that this information is transmitted to the NRF as soon as the scholarship ends. We would also encourage former DAAD scholarship-holders to register with the DAAD Alumni Association – South African Chapter. Information and contact details can be obtained from the DAAD Information Centre, Johannesburg (see above).

DAAD/NRF SCHOLARSHIPS FOR 2011

DETAILS OF THE SCHOLARSHIP IS ON THE ATTACHED DOCUMENT

The internal application deadline is 1 AUGUST 2010.

Applications must be sent through the scholarships offices on your campus. Applications must be electronically scanned as ONE DOCUMENT WITH ALL THE RELEVANT ATTACHMENTS and emailed to the email addresses listed below.

NO HARDCOPIES ONLY ELECTRONIC COPIES ARE REQUIRED.

Scholarships Office
HOWARD
Telephone: 031-2602912
Mbhelet3@ukzn.ac.za

Scholarships Office
PIETERMARITZBURG
Telephone: 033-260 6145
singhro@ukzn.ac.za

Scholarships Office
WESTVILLE
Telephone: 031-2608085
pillaydn@ukzn.ac.za

Scholarships Office
MED SCHOOL
Telephone: 031 260 4359
buthleziZ1@ukzn.ac.za

THE APPLICATION FORM AND THE CHECKLIST IS ON THE NEXT PAGE

Application Form

DAAD/NRF Joint In-Country Scholarship Programme for Postgraduate Studies 2011

Programme	DAAD/NRF Joint In-country Scholarship Programme
Closing Date	15 August 2010
Application Date	
Project reference (office use)	

1. Applicant Summary

Applicant	
ID/ Passport Number	
Race	
Gender	
Citizenship	
E-mail address	
Cell No.	
Telephone No.	
Intended Institution	
Level of study (eg. Doctoral)	
Year of study (eg. 2nd year PhD)	
Cumulative Grade point average for previous degree (eg. 65%)	
Main field of study (eg. Biotechnology)	
Faculty	
Are you bound to any service contract?	
Indicate what you are currently doing	
Indicate other sources of funding for this degree	
Year in which previous degree was completed	

2. Qualifications

Degree/Diploma	Field of study	Institution	Year obtained

3. Employment History

Position	Organisation	From	To	Current

4. Biographical Information (Research interest/ experience, previous awards and prizes, professional associations and memberships, leadership activities and career aspirations)

Area of Research Interest/ Experience:

Previous Awards and Prizes:

Professional Association and Memberships:

Leadership Activities:

Career Aspirations:

5. Books / Chapters in books

Type	
Authors	
Title	
Reference	

Type	
Authors	
Title	
Reference	

6. Refereed/Peer-reviewed Articles in Journals

Authors	
Title	
Reference	

Authors	
Title	
Reference	

Authors	
Title	
Reference	

Authors	
Title	
Reference	

7. Conference Outputs

Type	
Authors (person responsible for output)	
Title	
Reference (where appropriate)	

Type	
Authors (person responsible for output)	
Title	
Reference (where appropriate)	

Type	
Authors (person responsible for output)	
Title	
Reference (where appropriate)	

8. Other Research Outputs

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9. Project Information

Institution	
Short title	
Project type	
Start year	
End year	
Descriptive title	

10. Research Rationale and Motivation

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11. Problem Identification

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12. Research Aims and Objectives

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13. Approach / Methods / Techniques

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14. Research Activities/ Plan

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15. Research Feasibility, Impact and Potential Outputs

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16. Indicate additional attachments to application

- | |
|--|
| <ul style="list-style-type: none"><input type="checkbox"/> Proof of South African ID Document<input type="checkbox"/> Proof of Permanent Residency with Letter indicating University Employment<input type="checkbox"/> Declaration of supplementary awards (if relevant)<input type="checkbox"/> Recommendation by Supervisor<input type="checkbox"/> Official and certified university degree certificates including transcripts minimum accumulative academic requirement of 65% in previous degree<input type="checkbox"/> Admission letter indicating full time registration(if applicable)<input type="checkbox"/> 2 Reference Letters |
|--|

17. Recommendation by Supervisor

Supervisor	
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E-mail address	
Institution	
Association with supervisor	
Reason for nomination	
Supervisor's specialisation	

*** All supervisors' recommendations should be sent to your postgraduate/ research / financial aid office which must be attached to the application form and sent to the NRF.**

18. References

Referee	
E-mail address	
Institution	
Association with referee	
Reason for nomination	
Referee specialisation	

Referee	
E-mail address	
Institution	
Association with referee	
Reason for nomination	
Referee specialisation	

*** All confidential referee reports should be sent to your post graduate/ research/ financial aid office which must be attached to the application form and sent to the NRF.**

19. Other Additional Information

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N.B: Please ensure that you have attached the necessary documentation, proof of South African ID or permanent residency documents with university employment letter (if applicable), official certified academic transcripts and certificates, letter of admission (if applicable), two reference reports and letter from supervisor.

No incomplete applications will be processed.

I declare that the information given in this application form is complete and accurate to the best of my knowledge. I understand that the scholarship is awarded on a provisional basis subject to meeting all the programme criteria and conditions of grant.

I accept that if I do not comply with the programme criteria and requirements of conditions of grant, the NRF/ DAAD reserves the right to cancel my application and reclaim the grant. I shall inform the NRF of all changes immediately. I shall not receive any other funds without giving proper notice to NRF.

Place: _____

Date: _____

Applicant Signature: _____

CHECKLIST

APPLICATIONS FOR DAAD/ NRF JOINT IN-COUNTRY SCHOLARSHIPS FOR POSTGRADUATE STUDIES IN SOUTH AFRICA

- ☐ Age limit 36/ less years
- ☐ Nationality South African or Proof of Permanent Residency and Employment
- ☐ Curriculum vitae
- ☐ Applicant does not hold qualification at same level as his/ her Application
- ☐ Declaration of supplementary awards/ if evident (optional)
- ☐ Recommendation letter by Head of Department
- ☐ Copy of university degree certificates including transcripts
minimum requirement: first class – or second class, upper division
- ☐ At least temporary admission letter (full time registration)
including the fee structure
- ☐ Detailed and precise description of research proposal with detailed workplan and budget

Scholarships and Fellowships
National Research Foundation
PO Box 2600
0001 PRETORIA

RECOMMENDATION LETTER BY SUPERVISOR ON APPLICATION FOR SCHOLARSHIP BY THE NRF/DAAD.

First read accompanying instructions.

Complete in typescript only or in block letters using a black ink pen.

Give concise answers. Where applicable mark with X.

Do not exceed the space provided.

Incomplete applications will not be accepted.

Please be as detailed as possible

NRF closing date for supervisor letters: 15 August 2010

Please send all completed supervisor letters directly to the NRF Designated Authorities at your institution. They will validate the letter and forward it through to the NRF with the application.

A PARTICULARS OF APPLICANT										
Surname					Maiden name					
First names					Title		Male		Female	
Place of birth					Date of birth (YYMMDD)	1	9			

Identity number																
Name of present institution								Student number								
Department								Faculty								
B <div style="text-align: center;">PARTICULARS OF RESEARCH</div>																
Supervisor of research																
Co-supervisor of research (if applicable)																
C <div style="text-align: center;"> CONFIDENTIAL STATEMENT BY APPLICANT'S SUPERVISOR NB: Complete in typescript please </div>																
<p>Please comment on:</p> <ol style="list-style-type: none"> 1. The capacity of the institution to host the person during the tenure of their studies. 2. Indicate research expertise in research group and infrastructure to support application. 3. What will be the student's role be in the research group or project. 4. If applicant has already commenced with the degree at the same level as the application request, please indicate a detailed account of the applicants progress in the project <p>Please comment as comprehensively as possible (Brief /vague letters will not be beneficial to the process).</p>																

Comments:

1. The capacity of the institution to host person during the tenure of their studies:
2. Indicate research expertise in research group and infrastructure to support application:
3. What will be the student's role be in the research group or project:
4. If applicant has already commenced with the degree at the same level as the application request, please indicate a detailed account of the applicants progress in the project

C		CONFIDENTIAL STATEMENT BY APPLICANT'S SUPERVISOR (Contd)	
Please make a recommendation on the application for scholarship. Give reasons for your recommendation.			
Name		Position	
Institution		Department	
Signature			Date
D STATEMENT BY APPROPRIATE INSTITUTION AUTHORITY RESPONSIBLE FOR THE ADMINISTRATION OF SCHOLARSHIPS AWARDED BY THE NRF			
I agree to administer the scholarship under the conditions governing scholarships and to inform the NRF, if and when it comes to my attention that: (a) any circumstances arise which may affect the award (b) upgrading from Master's to doctoral registration is approved.			
Name		Signature	
Date		Designation	